

City of Elkton, Tennessee
Application for Police Department Employment

Please print legibly and fill in all blanks. Incomplete applications are subject to rejection. You may include a resume with the completed application. Signature and date are required to process the application. Additional pages may be attached to complete any requested information.

Position _____ Full-time___ Part-time___ Reserve___.

Date_____

Name:_____

Other names including nick names_____

Phone Number(s)_____

Address:_____

City_____ State_____ Zip_____

E-mail_____

Social media accounts_____

Height_____ Weight_____ Eyes_____ Hair_____ Blood Type_____

Social Security #:_____ Date of Birth_____

Drivers License # _____ State _____ Class _____

DL Restrictions_____

Person to contact in case of an emergency:_____

Address:_____

Phone:_____

Are you a citizen of the United States?_____ Can you travel if your job requires?_____

Have you previously filed an application or been employed by the City of Elkton?_____

Employment History

List employment for the past ten years and explain any gaps between jobs. Use extra sheets as needed.

Employer's Name _____

Address, City, State, Zip, and phone number _____

Job Title _____ Supervisor's Name _____

Duties _____

Dates (From/To) _____ Salary _____

Reason for leaving _____

Employer's Name _____

Address, City, State, Zip, and phone number _____

Job Title _____ Supervisor's Name _____

Duties _____

Dates (From/To) _____ Salary _____

Reason for leaving _____

Employer's Name _____

Address, City, State, Zip, and phone number _____

Job Title _____ Supervisor's Name _____

Duties _____

Dates (From/To) _____ Salary _____

Reason for leaving _____

Employer's Name _____

Address, City, State, Zip, and phone number _____

Job Title _____ Supervisor's Name _____

Duties _____

Dates (From/To) _____ Salary _____

Reason for leaving _____

Have you ever been disciplined by an employer to the extent that a written disciplinary action was placed in your personnel file and/or received time off or suspension without pay? If yes, please explain.

Education

High School_____

Address_____

Diploma _____ Date_____

College/University/Technical School_____

Address_____

Major_____ Minor_____

Graduate?_____ Date(s)_____ Degree_____

College/University/Technical School_____

Address_____

Major_____ Minor_____

Graduate?_____ Date(s)_____ Degree_____

College/University/Technical School_____

Address_____

Major_____ Minor_____

Graduate?_____ Date(s)_____ Degree_____

College/University/Technical School_____

Address_____

Major_____ Minor_____

Graduate?_____ Date(s)_____ Degree_____

Certifications or Other Training

Are you a Tennessee Peace Officer Standards and Training certified officer? Yes No

Certification details and current status, number, date_____

Are you eligible to become a Tennessee Peace Officer Standards and Training certified officer?
Yes___ No ___ Give details if certified in another state

List any other certifications, training, or education that would be beneficial for the position. Prior or current certified law enforcement officers list your Peace Officers certification and any other relevant certifications/training. List name of training, certification numbers, agency or authority of certification/training, location, dates and hours (attach additional sheets as necessary).

Medical and Psychological

Do you have a disability, or medical/psychological condition that would prevent the performance of your job? Yes___ No ___ If yes, please explain:

Do you have any allergies? Yes___ No___ If yes, explain:

Can you pass a medical and psychological exam as required for employment? Yes___ No___
If no describe:

Background

Have you been arrested or convicted of a misdemeanor or felony or offenses involving alcohol or drugs including prescription medication? Yes___ No___ If yes, describe in full, include disposition and dates:

Have you ever received any traffic citations? Yes___ No___ If yes, please describe in detail:

Have you ever been prohibited from owning or carrying a weapon due to Domestic Violence or any other prohibitive act as outlined in the Lautenberg Amendment? Yes___ No___ If yes, please describe in detail:

Have you ever been named a party in a law suit or other judicial or quasi-judicial proceeding?
Yes___ No___ If yes give details and disposition:

Have you worked in Law Enforcement within the past 5 years? Yes___ No___
If yes, give dates and locations:

May we contact your current employer? Yes___ No___

Military

Are you a military veteran? Yes___ No___ If yes attach DD214

Branch of Service_____ Rank at discharge_____

Dates of service_____ Type of discharge_____

Duties, MOS, AFSC, or Specialty(ies):_____

Equipment

Are you able to complete and pass a standard police qualification course for pistol, rifle, and
shotgun? Yes___ No___

Are you currently certified in the use of force and less than lethal devices? (*circle*) *pepper
spray, CEW, collapsible baton, other* _____

Are certified in police radar? Yes___ No___

Details/Date_____

Do you have any personal police equipment (circle appropriate item):

Ballistic body armor, side arm, extra magazines, black leather or nylon duty belt, black leather or
nylon level II or better holster, black leather or nylon accessory gear, flashlight, handcuffs,
collapsible baton, pepper spray, CEW, black leather foot wear, rain gear, jacket, other –
describe_____

List any equipment or machinery you are a qualified or a highly skilled operator such as private
pilot, heavy equipment, K9 handler, (provide details and any certification numbers):

Qualifications:

- Must possess a valid TN Driver's License, or be able to acquire one within 30 days of employment.
- Must meet all requirements for police officer as set forth in TCA 38-8-106 to include: be 21 at the time of appointment, a US Citizen, must not have misdemeanor or felony conviction of moral turpitude, high school graduate or GED, must pass physical exam by

licensed physician, must be free of all psychological disorders, must pass a background investigation.

- Must be computer literate and highly competent to operate Windows OS and Microsoft Office products with emphasis on Word.
- Must consent to work and be available for irregular days/hours including nights, weekends, and holidays.

Preferred:

- TPOST certified or eligible for Transition School
- Prior police experience NMT 5 years and in good standing.
- At least two years of College course work
- Current with T.C.A. and court decisions, and liability relative to law enforcement.
- College level writing abilities using proper rules of grammar, punctuation, and vocabulary

Title VII of the Civil Rights Act of 1964. All interested parties shall be afforded the opportunity to apply and shall receive equal consideration in hiring, promotion, discharge, pay, fringe benefits, job training classification, referral and other aspects of employment without regard to race, color religion, sex, age, or national origin.

By affixing my signature below, I attest that all the foregoing information and including attached documentation is true and correct to the best of my knowledge. I also understand that falsification or omission of any of the above requested information may result in the rejection of the application for consideration, and in the immediate dismissal from employment should such falsehoods or omissions become known at a later date. Furthermore I hereby give my permission for the City of Elkton to access records and conduct a background check into my driving history, criminal history, employment history, medical records, psychological records, references, and any other verification of the information provided on this application or other necessary information for the eligibility of employment as a law enforcement officer.

_____ Date _____

Applicant

Date you are able to begin employment _____

Document check list to include with application

Application not considered completed for employment until all documents submitted

Attached extra sheets as needed

Certified birth certificate

Copy of driver's license

Copy of passport if applicable

High School diploma or GED

College diploma(s)

Other licenses or certifications

Applicable court records showing final adjudication

Reference letters (3)

POST Certification

Physical exam

Psychological exam

Resume

Current passport sized or similar photograph